

AMERICAN SCHOOL FOR THE DEAF ALMUNI ASSOCIATION SPORTS HALL OF FAME GUIDELINE

SECTION I

PURPOSE

- 1.1** The purpose of the American School for the Deaf Alumni Association's Sports Hall of Fame shall be to honor, preserve, and perpetuate the names and outstanding athletic accomplishments of athletes, coaches, sport teams and honorary members (i.e. cheerleaders and/or team managers) who have brought lasting fame to the American School for the Deaf through their exceptional athletic feats at an interscholastic level of competition, and of alumni of the said school who have done successfully in their professional and/or vocational endeavors after graduation from American School for the Deaf.

SECTION 2

COMMITTEE

- 2.1** A member on the ASDAA Sports Hall of Fame Committee must be an ASD Alumni and can be either a former or current ASD Faculty/Member.
- 2.2** The ASDAA's Sports Hall of Fame Committee shall consist of seven (7) positions, as follows:
- A. Chairperson
 - B. Assistant Chairperson
 - C. Awards Chairperson
 - D. Banquet Chairperson
 - E. Media Chairperson
 - F. Nomination Chairperson
 - G. ASD Athletic Director

2.3 The roles/responsibilities for each of the above position for ASDAA's Sports Hall of Fame are as follows:

A. Chairperson

1. To provide leadership to ensure and oversee the effective operation of the ASDAA Sports Hall of Fame Committee
2. To set-up, plan and run meetings on a regular basis with the Sports Hall of Fame Committee
3. To develop the meeting agenda and submit meeting and committee progress reports

B. Assistant Chairperson

1. To serve as the administrative and functional point person for the Chairperson
2. To assume the role of Chairperson of a committee as needed
3. To ensure the functions and progress of committees, activities and projects
4. To assume one of the committees as a Chairperson's role as needed

C. Awards Chairperson

1. To get a list of Hall of Fame Inductees' names, class year and sports
2. To order individual awards to be presented to the Inductees at the ASDAA Hall of Fame banquet
3. To arrange for the additions of Inductees to the ASDAA Hall of Fame Wall

D. Banquet Chairperson

1. To determine a date, location, time for the ASDAA Hall of Fame banquet with the approval of ASDAA Executive Board
2. To run, delegate and oversee the Banquet Committee
3. Banquet Committee: Program Book, Flyer/Public Relations, Tickets, Awards, Reception/Food, Facility, Interpreters, Budget, Technology

E. Media Chairperson

1. To work closely with the Banquet Chairperson with the set-up of technology access for banquet (LCD Projectors, TV Screens, Microphones, Interpreters)
2. To videotape and create the short films of the winners of Hall of Fame Inductees for the Banquet Presentation

F. Nomination Chairperson

1. To update and send out the Nomination information (Form & Video)
2. To collect and review the nominations of Sports Hall of Fame candidates
3. To set-up a meeting date with the Nomination & Selection Committee to review the nominations of potential Sports Hall of Fame candidates
4. To adhere the Sports Hall of Fame Nomination & Selection procedures

G. ASD Athletic Director

1. To provide the statistics, materials, equipment or anything that is relevant to the ASDAA Sports Hall of Fame as needed
2. To maintain an open line of communication with the ASDAA Sports Hall of Fame Chairperson and Committee as recommended

SECTION III

NOMINATION PROCEDURE

- 3.1** All nominations must be submitted to the ASDAA Sports Hall of Fame Nomination Chairperson & Committee six (6) months prior to the ASDAA Sports Hall of Fame Banquet. The Selection of ASDAA Sports Hall of Fame Inductees shall be finalized within 30-60 days.
- 3.2** All candidates must have never been convicted of a crime constituting a felony under the Laws of the State of Connecticut or the United States of America.
- 3.3** All candidates, with good standing, citizenship and character, are eligible to be nominated and submitted to the ASDAA Sports Hall of Fame Nomination & Selection Committee preceding their induction into American School for the Deaf Sports Hall of Fame. The ASDAA Sports Hall of Fame Committee shall finalize the selection of Inductees. The results shall be submitted to the American School for the Deaf Athletic Association Board for review.
- 3.4** A call for nominations will be issued periodically (typically every two or three years) in September, and shall appear in ASDAA print (ASD Development Office) and online publications, including American Era: E-Blast (the alumni e-newsletter), the ASD, ASD Athletics, ASDAA and ASDAA Sports Hall of Fame websites, the Alumni Relations, and appropriate print and electronic publications circulated within the national Deaf community.

3.5 Nominations will be accepted on/before January 1/April 1 of the same year six months prior to the banquet being held in June/October.

Example: December 31, 2016 – Nomination June 23, 2017 – Banquet
 March 31, 2018 – Nomination October 2018 – Banquet

3.6 Nomination of a potential ASDAA Sports Hall of Fame candidate must be submitted by any interested person (former teammate, manager, coach, ASD Alumni and/or former or current ASD Faculty/Staff) to the American School for the Deaf Alumni Association Sports Hall of Fame Nomination Committee, following the instructions and timeline in the call for nominations.

3.7 Nominations must be filled out on a special form in American Sign Language (ASL) and/or English (link to the ASDAA Sports Hall of Fame website) designated for this purpose, or via electronic means (electronic mail, web submission, etc

3.8 ON-LINE NOMINATION FORM:

<http://www.asdaa-ct.org/pdf/ASDAASportsHOFNomination.pdf>

SECTION IV

SPORTS HALL OF FAME NOMINATION/SELECTION COMMITTEE

4.1 The ASDAA Sports Hall of Fame Nomination Committee will meet on an as needed basis at the discretion of the ASDAA Sports Hall of Fame Nomination Chairperson.

4.2 The ASDAA Sports Hall of Fame Nomination & Selection Committee shall consist of three (3) members:

A. Nomination Chairperson

B. Nomination Committee: 1-2 Female Representative (ASD Alumni)

C. Nomination Committee: 1-2 Male Representative (ASD Alumni)

4.3 Sports Knowledge/Athletic Background are highly recommended to be a part of the ASDAA Sports Hall of Fame Nomination & Selection Committee.

- 4.4 Nomination & Selection Committee memberships may be expanded to, but may not exceed, five (5) individuals.
- 4.5 Members of the Nomination & Selection Committee shall serve up to two (2) terms of two (2) years in length.

SECTION V

INDUCTEE NOMINATION & SELECTION PROCEDURE

- 5.1 A minimum of one (1) and a maximum of seven (7) nominees may be inducted during any nominating cycle:

- A. Regular Bi-Annual Nominating Cycle (i.e. 2018, 2020):

- 1 - 7 NOMINEE(S)**

- B. Special Nominating Cycle (i.e. 3 years apart between 2014 and 2017 due to a special event):

- 10 - 14 NOMINEE(S)**

- 5.2 Nomination Form and/or Nomination Video

- A. Candidate's Points System for ATHLETES ONLY: Section IX

- B. Tie-Breaking Vote System for ATHLETES ONLY: Section X

- C. Voting System for HONRARY MEMBERS (TEAM MANAGERS, CHEERLEADERS, COACHES & SPORT TEAMS): Section XI

SECTION VI

CRITERIA for NOMINEES (ATHLETES)

- 6.1** A Candidate (ATHLETE) must have by her/his athletic or sports exploits brought fame and glory to the American School for the Deaf.

At least five (5) years must have elapsed since the athlete's graduation or withdrawal from American School for the Deaf prior to selection to the ASDAA Sports Hall of Fame.

An athlete must have displayed outstanding athletic skills and positive character.

All athletes who meet these criteria may be considered for induction, regardless of their sport.

- 6.2** Female or male participants in any recognized form of sports competition are eligible for nomination and selection
- 6.3** Candidates as athletes must have attended the American School for the Deaf for at least two (2) academic years and participated in athletic sporting teams for at least two years of interscholastic athletic competition level.
- 6.4** All candidates must have been in retirement at least seven (5) years from the level of interscholastic athletic competitions.

SECTION VII

CRITERIA for NOMINEES (CHEERLEADER & TEAM MANAGER)

- 7.1** A Candidate (Cheerleader, Sport Team Manager or Contributing Member) must have, by her/his non-athletic achievements, brought fame and glory to the American School for the Deaf. Such a candidate may be eligible for nomination and election by the ASDAA Sports Hall of Fame Selection Committee under unique/rare circumstances.
- 7.2** All student candidates must have been enrolled in the American School for the Deaf for at least one academic year and have graduated from this school with a high school diploma.

SECTION VIII

CRITERIA for NOMINEES (COACHES)

- 8.1** Candidates as Coaches must have spent at least five (5) years in sports competition or produced a championship team in less time during their coaching days at American School for the Deaf, whichever shall come first.
- 8.2** Candidates must have contributed in a manner of success befitting a leader or proponent of the team and sport. Consideration will be given to lifelong performance, rather than just performance at American School for the Deaf.
- 8.3** Candidates must have coached at American School for the Deaf for at least one full season. Coaches who are no longer in their position must have left the position in good standing.

SECTION IX

POINTS SYSTEM PROCEDURE

- 9.1** The ASDAA Sports Hall of Fame Points System for **ATHLETES** shall be used to calculate and determine the qualification & selection of potential nomination candidates based on their sport participation (number of sports), dedication (number of years each sport), leadership (captainship), accomplishment (awards, honors & records) and recognition (clippings/photos, films and/or article publishings).
- 9.2** The Points System shall consist as follows:
 - Sport 1 (Fall): **CHEERLEADING, CROSS-COUNTRY, FOOTBALL & SOCCER**
 - Sport 2 (Winter): **BASKETBALL, CHEERLEADING, VOLLEYBALL & WRESTLING**
 - Sport 3 (Spring): **BASEBALL, TRACK & FIELD and SOFTBALL**
 - Number of Sports Played **3 Sports = 3 Points**
 2 Sports = 2 Points
 1 Sport = 1 Point

9.3 Forms for the Points System to be calculated for each nominated candidate:

SportsHOFPointsSystem.docx
SportsHOFCandidatePointsSystem.xlsx
SportsHOFInductees.xlsx (2017 – 10-14 Inductees)
SportsHOFInductees2018.xlsx (2018 - 7 Inductees)

SECTION X

TIE-BREAKING VOTING PROCEDURE FOR ATHLETES

- 10.1** If the ASDAA Sports Hall of Fame Points System indicates the tying total points of nominated candidates for the last spot seventh (7th), tenth (10th) or fourteenth (14th) on a list of inductees, then this accumulative vote (100%) of those Selection Committee members shall be required for the tie-breaking of induction
- 10.2** Nominations may be “carried over” from one nomination cycle to the next nomination cycle, at the discretion of the ASDAA Sports Hall of Fame Selection Committee.
- 10.3** A Sport Hall of Fame member may be considered for induction more than once, depending on their status. For example, someone who was inducted as an athlete can be inducted again as a coach or honorary member (i.e., Sport Team, Team Manager or Athletic Director) of the ASD Athletic Program

SECTION XI

VOTING PROCEDURE FOR HONRARY MEMBERS (CHEERLEADERS, TEAM MANAGERS, COACHES OR CONTRIBUTING MEMBERS)

- 11.1** The Selection Committee shall review the nominations and determine the qualification & selection of potential nomination candidates based on their sport participation (number of sports), dedication (number of years each sport), leadership (captainship), accomplishment (awards, honors & records) and recognition (clippings/photos, films and/or article publishings).
- 11.2** The voting procedure shall be used to determine the official appointment of potential non-athletic candidates as follows:
- A. Three members of Nomination Committee at present: Vote must be accumulative in favor of the nominee(s)

SECTION XII

RECOGNITION OF SPORTS HALL OF FAME INDUCTEES

- 12.1** ASDAA Sports Hall of Fame Induction Ceremonies will be held during the ASDAA Fall Homecoming Weekend or Special Event such as the 200th Year Celebration Anniversary Weekend (June 2017).
- 12.2** Those inductees will be remembered by 5" by 7" bas-relief metal plaques displayed on the future Sports Hall of Fame Wall, with an identical plaque being given to the individual. The Inductee's Name, Sport(s), and Years of Participation will be prominently displayed on the awards and at the ASD's future new Sports Wall of Fame. Names of Inductees shall be published on the ASDAA Sports Hall of Fame website on the Inductee page
- 12.3** Each inductee (or if deceased, the appropriate next of kin or friend) will receive a plaque with the individual's name and sport, the date presented, and the inscription "Presented by American School for the Deaf Alumni Association".
- When an inductee is honored posthumously, the plaque will be given to an immediate relative or to the museum at an appropriate school for the deaf, if so desired.
- 12.4** Travel costs for family members are the responsibility of the inductee and his/her family.
- 12.5** In the event an inductee is unable to travel to the induction ceremony or is deceased, a family representative will be invited to accept the plaque in behalf of the inductee.